ROYAL MANSION CLUBHOUSE GUIDELINES AND RESERVATION FORM

The Clubhouse is available on a reserved basis, from 11:00 am to 10:00 pm daily, only by Unit Owners. A 72-hour notice is required and must be accompanied by a reservation form and cleaning deposit. It is not available for commercial use, non-profit groups or club meetings. Reservations are to be made through completion of the "Clubhouse Reservation Form".

There is no cost for use by Unit Owners. Any use requires a refundable cleaning deposit of $200.00. All fees shall be paid before use, payable to Royal Mansion Condominium Association Inc., and shall accompany the reservation form. Deposits will be refunded if the room is properly cleaned. Damage to the premises, fixtures, furniture or any additional cleaning expenses will be the responsibility of the owner.

The maximum occupancy for any function is twenty (20). The Owner must be present at the event. Smoking is prohibited in the Clubhouse and adjacent covered areas. Doors must remain closed during the event and should not be propped open.

No furniture may be removed from the clubhouse, and none may be brought in from the pool area. With proper notice a refrigerator can be available for use. No decorations may be hung from the ceiling, glass doors or walls. No loud music or DJs are permitted.

All trash must be double bagged and removed immediately and taken to the dumpsters upon conclusion of the event.

All activities in the Clubhouse will terminate no later than 10:00pm. All lights and fans must be turned off and the A/C left at 78 degrees F.

Pool parties are not permitted. Use of the clubhouse does not include use of the pool, pool area or spa.

Clubhouse Reservation Form

Send this form to prestigeofbrevard@att.net and mail your deposit, made payable to Royal Mansion Condominium Association to Prestige Property Mgmt., PO Box 507 Cape Canaveral, FL 32920.

Name (Host):

Unit Number:

Phone Number:

Date of Event:

Number of guests:

Type of Event:

Starting Time:

Ending Time:

Food Yes No

Alcoholic Beverages Yes No

NOTE: Board should be aware that allowing alcohol increases liability for the Association.

I HAVE READ THE RULES AND REGULATIONS CONCERNING THE USE OF THE CLUBHOUSE FOR A PRIVATE PARTY AND WILL FULLY COMPLY WITH THEM.

Signature:

Date: